

Adjunct Instruction in Study Abroad

**SURVEY QUESTIONS
PERTINENT TO STUDY ABROAD ADMINISTRATORS**

#	SURVEY QUESTION	RESEARCH VALUE
1	How do administrators assure academic rigor?	
2	Do administrators train faculty in American pedagogy?	
3	How do administrators retain good faculty with precarious contracts?	
4	What resources do you provide your instructors in terms of professional development?	
5	If you are both administrator and instructor, do you experience any conflicts?	
6	How do you respond to trends in the American university intellectual circles?	
7	Do administrators expect instructors to stick to their local pedagogy; to adapt to US pedagogy and methodology; or a mix of both?	
8	Do you work with or train your instructors? How?	
9	Do you think the academic preparation of your SA students has changed in the past ten years? How?	
10	Do you feel engaged in the mission of your US institution? Are your instructors engaged with it? Who defines it?	
11	Are you American or are you a citizen of the country in which you are working or are you intercultural?	
12	Course & instructor evaluations: Are all courses (internal) formally evaluated by students?	
13	Do adjunct instructors see their evaluations?	
14	Are course evaluations used within the program to improve courses or reevaluate staff (including termination of contract)?	
15	How are evaluations used?	
16	Who sees the evaluations and makes decisions (within the institution)?	
17	How many members are on your staff locally?	
18	Do you think the academic component of your program is prioritized over concerns such as health and safety or cultural immersion?	
19	How much time do you spend on managing faculty relations? (recruitment, training, academic grievances, evaluation)	
20	What degree of autonomy do you feel you have in relation to the home university?	
21	Are you on a fixed or long-term contract?	
22	How do you prioritize the selection criteria for your adjunct instructors? (Diplomas, publications, intercultural experience, years of experience, personality, salary, adaptability, recommendations)	
23	To what extent do your adjunct instructors feel they are part of a team? (A great deal,... not at all, etc.)	
24	How do you convey poor evaluations to your instructors?	
25	Would you say that adjunct instructors are open to change?	
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**SURVEY QUESTIONS
PERTINENT TO ADJUNCT INSTRUCTORS**

#	SURVEY QUESTION	RESEARCH VALUE
1	Do you feel you have enough training (pedagogical/Administrative)	
2	Are you aware of the mission of your program?	
3	How does the mission of your program affect your teaching?	
4	How are you compensated? (by hour, class, other)	
5	What is your salary range? (0-2000€/m; 2000-4000)	
6	Are you on a CDI or a CDD? (short-term or permanent)	
7	Do you use any technological platforms? (Blackboard, Moodle, E-reserves, etc.)	
8	Do you have access to university research data bases? (J-store, Lexis, etc.)	
9	What kind of administrative support do you receive? (IT, photocopies, other, etc.)	
10	Do you have evaluations? In which form? Do you know on what basis you are being evaluated?	
11	How can adjunct instructors teaching in several programs continue his/her research?	
12	What resources does the institution provide to ensure academic rigor? (e.g., attendance, online library resources, etc.)	
13	Does the adjunct instructor know the institution's mission?	
14	Do you receive sufficient training?	
15	Do you feel as an instructor that you are expected to adapt to your students or do you expect them to adapt to you?	
16	Do you have preconceived notions about US students? Do you feel that you are teaching for evaluations?	
17	What if anything have you learned from working in US study abroad that might influence your teaching in general?	
18	Do you feel your intellectual freedom is maintained in the SA classroom?	
19	Do you teach for several SA programs? What issues does this raise?	
20	What surprised you about working with US students? Did you have any pre-conceived notions that have since changed?	
21	Do you think your US students are open to new pedagogies and methodologies?	
22	Do you work in SA every semester? If not, what do you do the rest of the time?	
23	Who is your main employer, if any?	
24	Have you ever been in the US?	
25	Have you ever visited the home institution?	
26	Have you ever taught in a foreign country?	
27	Does your program organize pedagogical training meetings?	
28	Does your program integrate its instructors into the cultural/social life of the program?	
29	Is instructor training remunerated?	
30	Does your program have a common policy with respect to student absences, withdrawals?	
31	How many times do you visit the website of institution for which you teach?	

32	Do you feel committed to the program mission?	
33	In which of the following training sessions would you be interested? (Methodology, grading, student expectations, US educational system, syllabus writing, conflict management, safety issues).	
34	Would you accept to hold office hours?	
35	Would you accept to share your contact information with students?	
36	How up-to-date are your reading materials or theoretical references? (past 5, 10, 20 years, primary resources only)	
37	If you have had past teaching experience with US students, what difficulties did you encounter?	
38	Do you accept being evaluated by students?	
39	If you get a poor evaluation from your students, how do you react?	
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