



AIPT-CDS



Professional Trainee Exchanges **BETWEEN THE UNITED STATES AND FRANCE**

Work Permit Procedures and Opportunities
for Americans to Work in France



AIPT-CDS

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About AIPT-CDS

501(c)3 not-for-profit organization

60+ years of experience in international work exchanges

U.S. Department of State designated Exchange Visitor program sponsor (J-1 visa) for international trainee, intern, teacher, summer work/travel, and camp counselor programs.

AIPT recently merged with CDS International, a New York based not-for-profit international exchange organization. A new name will be announced shortly.

www.aipt-cds.org



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Can an American legally work in France?

AIPT-CDS offers work permit services through an exclusive reciprocal agreement (since 1988) with the French government (L'OFII)

Work exchange programs for early career professionals

AIPT-CDS provides qualified U.S. applicants with the necessary authorizations and documentation to obtain required visas for work and residency permits in France



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Benefits of U.S. Professional Trainees

Enthusiasm and motivation

English speakers

Curiosity about the world in which they live

Open to learning about other countries and cultures

Excellent representation of the U.S university system

Advocates for programs of U.S. universities abroad



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Les Stages Professionels

Candidates

- Aged 18 – 35 years
- Applicable education or experience
(degree or at least 2 years relevant experience)
- French language proficiency
- U.S. citizenship
- Have secured appropriate position in France
- Must sign agreement of “intent to return to the United States”
upon completion of program



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Les Stages Professionels

Conditions of position in France:

- Full time work
- Contrat de travail a durée déterminée
- Temporary hire, not permanent hire
- Salary equivalent to pay earned by locals
- Related to education and/or experience
- Participant receives Social Security coverage in France



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French Employer Responsibilities

Initiates dossier with local DT if candidate search is requested or required

Completion of 4 copies of Contrat de Travail and Work Authorization Request
(DEMANDE D'AUTORISATION DE TRAVAIL POUR UN SALARIÉ ÉTRANGER RELEVANT D'UN ACCORD BILATÉRAL RELATIF AUX ÉCHANGES DE JEUNES PROFESSIONNELS - CONTRAT DE TRAVAIL SIMPLIFIÉ)

Tax paid to L'OFII
(70 € to 300 € depending upon salary offered) – Annexe 1 Form

Fair wage equal to that of French national

Work contract for 3 to 12 months (6 month extension may be possible)

Support upon arrival



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U.S. Participant Responsibilities

Personal statement

AIPT-CDS Americans Abroad application

AIPT-CDS Position Registration form

Engagement de Retour form signed

2 copies of résumé in English & CV in French

2 copies of diplomas & transcripts as applicable

continues...



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U.S. Participant Responsibilities *continued*

2 copies of 2 reference letters

1 copy of the first 6 pages of U.S. passport

2 passport-size photographs

\$400 non-refundable application fee
(includes participant payment to L'OFII)



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AIPT-CDS Responsibilities

Screen applicants (telephone/Skype interview)

Provide forms and instructions

Application review, pre-approval & submission to L'OFII

Receipt of approval from L'OFII and visa authorization
for candidate

Forward documentation to candidate to apply at
French consulate in the United States for long visa stay
(additional fee for visa paid at consulate)

Completion and return of program evaluation forms



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Procedures

U.S. candidate contacts AIPT-CDS for application materials and information

All L'OFII forms are available online

www.immigration-professionnelle.gouv.fr/en/cerfa-forms/young-professionals

All AIPT-CDS forms are available online

www.immigration-professionnelle.gouv.fr/en/specific-forms/young-professionals

6 – 8 weeks processing time once all documentation is submitted to AIPT-CDS

U.S. candidate must remain in the U.S. until work documents are processed and received

For more information contact AIPT-CDS at aipt@aipt.org
www.aipt.org | www.immigration-professionnelle.gouv.fr



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